

Annex A

Ecosystem Conservation and Management Project (ESCAMP) Ministry of Mahaweli Development and Environment

COMPONENT COORDINATOR - COMPONENT 1 (INDIVIDUAL CONSULTANTS) PILOT LANDSCAPE PLANNING AND MANAGEMENT TERMS OF REFERENCE

RATIONALE AND THE SCOPE OF THE WORK: The World Bank has extended a credit to the Government of Sri Lanka for the Ecosystem Conservation and Management Project (ESCAMP) with the view of improving the management of sensitive ecosystems in selected locations for conservation and community benefits.

Component 1 of ESCAMP will provide technical assistance, training and capacity building to develop a guiding framework for landscape-level management planning and support the piloting of landscape planning and management in two selected landscapes comprising contiguous areas of unique ecological, cultural and socio-economic characteristics.

The Component Coordinator is expected to play a strong facilitating role in providing intellectual and strategic leadership to the lead agencies in setting up the framework for planning and for stakeholder co-operation ensuring that agencies work across political and agency boundaries to achieve landscape level agreed objectives. He/She will be responsible for the day to day management and supervision of the component and for ensuring the overall efficiency and effectiveness of processes and activities undertaken to achieve timely delivery of the agreed output of this component.

OBJECTIVE: To deliver Strategic Landscape Conservation Plans for two selected priority landscapes.

RESPONSIBILITIES: The main responsibilities will include, but not be limited to the following:

SCOPE OF WORK

A. Conceptualizing

- a. Facilitate the task of setting up a two-tiered technical working and co-ordination mechanism (Example: Working group or task team) representing the Forest Department (FD) and Department of Wildlife Conservation (DWC) other key agencies, that will oversee and primarily be responsible for leading the preparation of the Pilot Landscape Plans.
- b. Prepare necessary TORs for Technical Consultants, who will lead the drafting of the landscape plans, and other supporting technical studies required as input to the landscape

plans and co-ordinate/facilitate the recruitment of such services, and perform such services assists Project Director to monitor the progress of the outputs.

B. Program Management and Stakeholder Consultations

- c. Play a proactive role in the formulation of a shared vision for the landscape, setting up of specific landscape objectives and the timely and effective delivery of the landscape plans for the selected sites. Further, assist the stakeholder agencies in identifying priority pilot initiatives from the landscape plans for implementation under the project.
- d. Ensure day to day management of the pilot planning process through close coordination with the working groups/Task Teams, stakeholder partners and consultants and facilitate by providing intellectual and strategic leadership and technical direction to the various multidisciplinary teams.
- e. Provide high-level support and interface for discussions/negotiations with public sector and local government agencies, private sector, NGO's and local communities to develop and agree on Landscape level strategic management responses in the priority landscapes. In doing so;
 - Facilitate a comprehensive stakeholder analysis for the priority landscapes in discussion with key partners
 - Facilitate the development of a suitable framework within which stakeholder consultations can occur in a structured and an effective manner.
 - Assist with the development and implementation of appropriate information sharing, communications strategies and knowledge management activities among stakeholder groups
 - Facilitate field visits for stakeholders upon request;
- f. Maintain regular contacts with key government agencies and stakeholders active in the pilot landscape, with a view to building relationships and exploring new areas of cooperation for achieving landscape objectives. Participate in regular coordination meetings.
- g. Ensure that the Program is appropriately represented in relevant coordination bodies at local and provincial levels on issues that directly relate to Landscape management;
- h. Seek out opportunities for synergy and collaboration between the Landscape planning process and other sector/regional planning efforts.
- i. Prepare, in coordination with key Agency staff, annual work-plans with clear objectives and achievement benchmarks, long-term and short-term priorities, implementation timelines, financial projections and tools for evaluation.
- j. Contribute to the production of relevant technical reports and outputs
- k. Prepare progress reports as required by the Project Director
- l. Co-ordinate with relevant officials of the PMU to assists administrative and financial management of Component 1 including monitoring aspects.

C. Monitoring, Evaluation, Reporting and Learning

m. Closely monitor the preparation of the landscape plans and report on relevant indicators;

a. Capacity Building and Institutionalization of the Landscape Planning Process

o. Coordinate the capacity building process of key state and non-state actors by assisting in the design and execution of capacity building and training programmes for Government partners, civil society, and private sector on landscape level conservation management approaches.

p. Assist in the design and implementation of appropriate strategies, institutional & working arrangements to ensure institutionalization of knowledge and experience gained through the pilot landscape conservation planning from the earliest stages of the process.

D. Communications

q. Design and implement a strategy to continuously communicate the program and share its long term objectives among all stakeholders.

r. Lead a continuous observation, learning, and adaptation process reflecting on appropriate responses to various challenges and ensure adequate documentation of lessons learnt and best practices in the course of the landscape planning process as future reference.